



# Notice of Change of Address of Director(s)

*Business Corporations Act*  
Section 113(1.1)

This information is collected in accordance with the *Business Corporations Act*. It is required to update a corporation's directors records for the purpose of notice. Collection is authorized under s. 33(a) of the *Freedom of Information and Protection of Privacy Act*. Questions about the collection can be directed to Service Alberta Contact Centre staff at [cr@gov.ab.ca](mailto:cr@gov.ab.ca) or 780-427-7013 (toll-free 310-0000 within Alberta).

**1. Name of Corporation**

**2. Corporate Access Number**

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**3. Address Change for Current Director(s)**

*Click 'Add' to enter additional directors on this form. Click 'Remove' if you have added a director to this form in error.*

Last Name	First Name	Middle Name
Street/Postal Address		
City/Town	Province/State	Postal/Zip Code

**4. Authorized Representative/Authorized Signing Authority for the Corporation**

\_\_\_\_\_ Last Name, First Name, Middle Name (optional)

\_\_\_\_\_ Relationship to Corporation

\_\_\_\_\_ Telephone Number (optional)

\_\_\_\_\_ Email Address (optional)

\_\_\_\_\_ Date of submission (yyyy-mm-dd)

\_\_\_\_\_ Signature

# Notice of Change of Address of Directors

## *BUSINESS CORPORATIONS ACT*

### INSTRUCTIONS

Use this form to collect information to submit to an authorized **Corporate Registry service provider**. The information will be filed with the Registrar of Corporations in accordance with the *Business Corporations Act*.

- Item 1. Enter the corporation's full legal name in Alberta.
- Item 2. The Alberta corporate access number must be entered.
- It is printed on the certificate of incorporation/registration and all other documents from Corporate Registry.
- Item 3. Enter the current director's full name and new mailing address, including postal code.
- Item 4.
- Enter the first and last name of the authorized individual. The middle name is optional.
  - Select the appropriate relationship to the corporation.
  - Enter the telephone number of the signing authority.
  - Enter the email address of the signing authority.
  - Enter the date of submission.
  - Ensure the form is signed.

**Note: The authorized representative of the corporation must present their identification to the Corporate Registry service provider in order to register this information.**